



## FIRST THINGS FIRST

*The right system for bright futures*

### Request for Grant Application Amendment #1

Request for Grant Application No.: FTF-RC017-10-0052-00  
Request for Grant Application Title: Central Pima Regional Partnership Council – Access and Affordability – Infant and Toddler Care  
Release Date: April 8, 2009  
Issuing Agency: Arizona Early Childhood Development and Health Board, First Things First  
Due Date: May 22, 2009  
Receipt/Opening Location: First Things First  
310 South Williams Blvd., Suite 106  
Tucson, Arizona 85711  
Contact: [grants@azftf.gov](mailto:grants@azftf.gov)  
Fax (602) 265-0009

A SIGNED COPY OF THIS AMENDMENT SHALL BE RECEIVED AT THE ABOVE AGENCY LOCATION (PREFERABLY WITH THE SOLICITATION RESPONSE) PRIOR TO THE DUE DATE AND TIME. IT IS NECESSARY TO RETURN THIS FORM ONLY IF YOU ARE RESPONDING TO THE SOLICITATION. THIS SOLICITATION IS AMENDED AS FOLLOWS:

#### Beginning on Page 50:

##### Reads

**Option a - Administrative Costs:** *with proper justification, sub grantees may include an allocation for administrative costs for up to 10% of the total direct funds requested of the grant request. Administrative costs may include allocable direct charges for: costs of financial, accounting, auditing, contracting or general legal services; costs of internal evaluation, including overall organization's management improvement costs; and costs of general liability insurance that protects the organization(s) responsible for operating a project, other than insurance costs solely attributable to the project. Administrative costs may also include that portion of salaries and benefits of the project's director and other administrative staff not attributable to the time spent in support of a specific project.*

##### Should read

**Option a - Administrative Costs:** *with proper justification, sub grantees may include an allocation for administrative costs for up to 8% of the total direct funds requested of the grant request. Administrative costs may include allocable direct charges for: costs of financial, accounting, auditing, contracting or general legal services; costs of internal evaluation, including overall organization's management improvement costs; and costs of general liability insurance that protects the organization(s) responsible for operating a project, other than insurance costs solely attributable to the project. Administrative costs may also include that portion of salaries and benefits of the project's director and other administrative staff not attributable to the time spent in support of a specific project.*

Beginning on Page 51:

Reads

**Option B - Federally Approved Indirect Costs:** *If your organization has a federally approved indirect cost rate agreement in place, grantees may include an allocation for indirect costs for up to 10% of the grant request. Applicants must provide a copy of their federally approved indirect cost rate agreement.*

Should read

**Option B - Federally Approved Indirect Costs:** *If your organization has a federally approved indirect cost rate agreement in place, grantees may include an allocation for indirect costs for up to **8%** of the grant request. Applicants must provide a copy of their federally approved indirect cost rate agreement.*

**ALL OTHER PROVISIONS OF THE SOLICITATION SHALL REMAIN IN THEIR ENTIRETY.**

**APPLICANT HEREBY ACKNOWLEDGES RECEIPT AND  
UNDERSTANDING OF THE ABOVE AMENDMENT.**

THE ABOVE REFERENCED SOLICITATION AMENDMENT  
IS ISSUED THIS DATE  
Thursday, April 9, 2009

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Jeanne Weeks  
Grants and Contracts Procurement Specialist

\_\_\_\_\_  
Typed Name & Title